

Record of Proceedings

December 2, 2025

The Council met at their regular meeting on December 2, 2025 at 7 PM, at the Craigmont City Hall.

Council Members Present:

Pro-Tem, Levi Bovey

David Osburn

Shandrie Stigum

Kevin Brown absent

City Employees Present: City Clerk, Laysn Berry and Maintenance Supervisor Sam Christiansen. Visitors present; Kevin Goade, Rick Hiatt, and Nathan Haight with J-U-B.

A motion was made to open the meeting by Councilmember Stigum and seconded by Osburn. Motion made to approve the minutes as presented by Stigum and seconded by Osburn, all in favor M/C.

Nathan Haight with J-U-B gives an update on the airport project, the rotating beacon is not working, Sam will check it out and see if he is able to fix it, if he isn't able to, Crow Electric will need to be called to get it fixed, there are quite a few lights that are burnt out, Sam has them in the shop to replace them. A motion was made by Councilmember Osburn for Authorization for Contract Amendment for additional construction inspection beyond the timeframe anticipated, coordination for completing of paving contract (tie downs and paint), coordination with fixing runway lights and signs; grant administration, the supplemental will increase the maximum not to exceed amount from \$55,000 to \$65,000 for Task 003, subtask 001 based upon time and materials and seconded by Councilmember Stigum, all in favor M/C. Pay Estimate No. 3 in the amount of \$5,657.07.

Rick Hiatt, assistant fire chief, gives an update on the trunk-or-treat, Marshall Meats donated almost all of the burger patties, over 150 people attended and they sold out of burgers within 45 minutes, which is a great turnout. Assistant Chief went to the school for a career fair on November 17th, there were quite a few students that were very interested in firefighting, and were engaged in the materials. Monthly training will be done mid March. With a grant that was received for the fire department, they would like to purchase a forcible entry door kit in the amount of \$4,350.00.

Maintenance Supervisor Sam gives an update, the snow plows were put to work yesterday morning, everything went really well, he asks that if anyone has any suggestions to please let him know, this is his first year snow plowing so any suggestions will be helpful. Ryan Rehder with Merrick gave Sam an update on the lagoons, Ryan and Chelsea are working on a grant for the headworks. Sam has received several complaints about the water quality, he isn't sure what is going on but suggested that the water tank needs to be cleaned, hydrant flushing doesn't seem to be helping as much as anticipated. Sam will get quotes from water tank cleaners for next months meeting.

A motion was made by Councilmember Osburn to readopt the area of impact and seconded by Councilmember Stigum, all in favor M/C.

Shandrie – has no new public protection business, Assistant Fire Chief covered it.

Dave – has no new utilities business

Kevin – absent, City Clerk gives an update on the sprinkler installation, there are three quotes from Salmon Clearwater Landscaping, the budget that the Cemetery has is \$15,000.

A motion was made by Councilmember Stigum to do a \$0.20 water usage increase, seconded by Councilmember Osburn, all in favor M/C.

A motion was made by Councilmember Stigum to approve the fee schedule for City Code 10-2-8, seconded by Councilmember Osburn, all in favor M/C,

A motion was made by Councilmember Stigum to preapprove liquor licenses for CHS Primeland, AFD Alley, and Woody's OTP, seconded by Councilmember Osburn, all in favor M/C.

City Clerk gives an update, quite a few people are complaining about chickens roaming free, the original chicken ordinance is a lot of work because of changing all zoning, recommended to have an ordinance saying keep chickens on owner property and in an enclosure. After talking to III-A insurance, it is recommended for the City to go with either 80-B for \$1,880 a month or 70-ACA for \$1,694 a month. We are currently paying \$1,290.40 a month through Regence. A motion was made by Councilmember Stigum to go with the 80-B plan, seconded by Councilmember Osburn, all in favor M/C. A letter from Nathan Beckman in regards to the Leffingwell matter will be sent upon approval of the Council, Council looks over the letter and approves the letter to be sent.

Motion made to pay the bills and adjourn the meeting by Councilmember Osburn and seconded by Stigum, all in favor M/C.

Pro-Tem President, Levi Bovey

ATTEST:

City Clerk, Laysn Berry